

Minutes of the Board of Directors
Fargo-Moorhead Convention & Visitors Bureau
Wednesday January 18, 2023

Members Present: Doug Peters, Clare Hughes, Kimberly Busch, Holly Heitkamp, Joe Miller, Tanner Tweten, Nicole Steen Dutton, Christine Boprie, Ramon Sosa, Melissa Richard, Kember Anderson

Members Absent:

Others Present: Charley Johnson, Pres/CEO

- Chair Doug Peters called the meeting to order.
- A motion was made (Kiimberly), seconded (Nicole), and passed approving the December 14 Minutes.
- The CEO & Board reviewed the December financials and audit, which will be presented to the Board on February 22.
- The CEO presented a more detailed option for salary ranges and structure. After some discussion it was agreed that the CEO will bring the material to the Leadership Team for review, and report back in February. The goal is to be able to use the new ranges in preparation of the next budget.
- The CEO advised the Board that the first phase (upstairs) of the office refresh/remodel project is well underway, and could be finished by early February. Phase two will begin after that.
- At Holly's request, the Board discussed the possibility of expanded funding for festival/event assistance. The CEO advised that the CVB currently provides some of that assistance out of the operating budget, and offered to discuss the possibility of expanding that amount in the next budget with Marketing Director Danni Melquist.
- The meeting was adjourned.

The Board is advised to avoid hitting "Reply All" on emails, as doing so could trigger an open meeting requirement.

The next regular Board Meeting is scheduled for 7:30 am on Wednesday, February 22, 2023.

If necessary, there will be a virtual option on MS TEAMS.