

**Minutes of the Board of Directors
Fargo-Moorhead Convention & Visitors Bureau
Wednesday February 22, 2023**

Members Present: Clare Hughes, Holly Heitkamp, Nicole Steen Dutton, Christine Boprie, Melissa Richard, Kember Anderson

Members Absent: Doug Peters, Joe Miller, Kimberly Busch, Tanner Tweten, Ramon Sosa

Others Present: Charley Johnson, Pres/CEO, Rachel Williams & Stephonie Broughton, FMCVB, Liz Kinzer & Nathan Glass, Eide Bailly, Joni Woidtke and Mitch Lau, Moorhead Youth Lacrosse Association

- Acting Chair Kember Anderson called the meeting to order.
- A motion was made (Holly), seconded (Clare), and passed approving the January 18 Minutes.
- The CEO & Board reviewed the January financials, and a motion was made (Holly), seconded (Nicole), and passed approving them.
- Liz Kinzer presented the findings of the Eide Bailly audit of the FMCVB's fiscal year 2022 (9/1/21 – 8/31/22). After some Q&A, a motion was made (Nicole), seconded (Melissa), and passed approving the audit.
- The Moorhead Youth Lacrosse Association presented a request for a capital grant of \$8032.50, an amount equal to 25% of the cost for various equipment needed to allow them to put on a tournament this spring. The equipment would also be used for future tournaments as the sport grows. a motion was made (Clare), seconded (Nicole), and passed approving a grant of \$8,100.00 (rounded up).
- Kember reviewed the recent Board Leadership Symposium that she attended along with Doug & Charley. There was some general discussion of items covered and the idea of bringing Bill Geist back next fall to update the strategic plan.
- The meeting was adjourned.

The Board is advised to avoid hitting "Reply All" on emails, as doing so could trigger an open meeting requirement.

The next regular Board Meeting is scheduled for 7:30 am on Wednesday, March 29, 2023.

Location, TBD. If necessary, there will be a virtual option on MS TEAMS.