

**Minutes of the Board of Directors
Fargo-Moorhead Convention & Visitors Bureau
Wednesday June 28, 2023**

Members Present: Doug Peters, Clare Hughes, Tanner Tweten, Nicole Steen Dutton, James Stinsman, Casey Sanders-Berglund, Holly Heitkamp, Ramon Sosa, Kylee Brisch

Members Absent: Kimberly Busch, Kember Anderson

Others Present: Charley Johnson, Pres/CEO, Rahcel Williams, Director of Ops

- Chair Doug Peters called the meeting to order.
- A motion was made (Tanner), seconded (Nicole), and passed approving the May 31 Minutes.
- The CEO & Board reviewed the May financials.
- The Board reviewed two sets of budgets for operations and capital spending. The first of each covered the last four months (Sept-Dec) of 2023, while the second were each 12-month (Jan-Dec '24) budgets. Holly moved approval of the Operating budgets, Nicole seconded, and the motion passed. Tanner moved approval of the capital budgets, Clare seconded, and the motion passed. Additionally, Holly moved and Clare seconded approval of the bylaw language officially changing the FM CVB Fiscal Year to a calendar year basis, effective at the end of 2023. The intention was previously expressed that Board Member terms currently scheduled to end August 31, 2024, would be extended through December 31, 2024. A vote on that will be placed on the July agenda.
- The CEO updated the Board on City of Fargo plans to move ahead with a public vote on a tax package to pay for renovation and expansion of the FARGODOME. The proposed expansion, if approved, will include a convention space addition. The CEO advised the Board that CVB staff and the CVB Marketing Team would prepare and pay up to \$20,000 (approved last month) to an informational campaign ahead of the vote once it is set by the City Commission. The Board also asked the CEO to invite FARGODOME representatives to present the proposed remodel and expansion plan to the Board at the July meeting.
- The meeting was adjourned.

The Board is advised to avoid hitting "Reply All" on emails, as doing so could trigger an open meeting requirement.

The next regular Board Meeting is scheduled for 7:30 am on Wednesday, July 26, 2023. At the FMCVB Boardroom.

If necessary, there will be a virtual option on MS TEAMS.