

**Minutes of the Board of Directors
Fargo-Moorhead Convention & Visitors Bureau
Wednesday September 27, 2023**

Members Present: Doug Peters, Clare Hughes, Tanner Tweten, Ramon Sosa, Kember Anderson, Casey Sanders-Berglund, Holly Heitkamp

Members Absent: Nicole Steen Dutton, James Stinsman, Kimberly Busch

Others Present: Charley Johnson, Pres/CEO, Stephonie Broughton, Director of Sports, Marissa Porter, Sports Account Manager, Lisa Dirk & Terri Suchy, RRRMC, Jeff Miller, Brian Rahman & Tim Haugen, Matson Field

- Chair Doug Peters called the meeting to order.
- A motion was made (Holly), seconded (Kember), and passed approving the August 30 Minutes.
- The CEO & Board reviewed the August financials in the context of the end of the current fiscal year, August 31. A motion was made (Clare), seconded (Ramon), and passed approving the August Financials.
- Lisa Dirk & Terri Suchy presented a capital grant request for the Red River Regional Marksmanship Center to help pay for construction of their new facility. After the presentation and some discussion, the Board voted to award RRRMC a grant in the amount of \$100,000.
- Jeff Miller presented a capital grant request for the Moorhead American Legion & City of Moorhead to help pay for major renovations to Matson Baseball Field. After the presentation and some discussion, the Board voted to award a grant in the amount of \$500,000, to be paid out in increments of \$100,000 before December 31st, and \$200,000 each in calendar years 2024 & 2025.
- The CEO and Board briefly discussed the upcoming Strategic Planning session with Bill Geist (October 16-19), along with the Board Leadership Symposium in Phoenix in January.
- The CEO advised the Board that he and the leadership team had added a community volunteering policy for CVB staff to the employee handbook.
- The CEO and Board briefly discussed December 5th election on a FARGODOME enhancement and expansion project.
- Clare moved adjournment, Tanner seconded, and the motion passed.

The Board is advised to avoid hitting "Reply All" on emails, as doing so could trigger an open meeting requirement.

**The next regular Board Meeting is scheduled for 7:30 am on Wednesday, November 1, 2023, in the FMCVB Boardroom.
If necessary, there will be a virtual option on MS TEAMS.**